



***Town of Tyngsborough Community Preservation
Committee***

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Linda Geyer, Chairperson

Mark Rohrbaugh, Vice-chair

Eric Lantz, Secretary

Ken Times, Treasurer

**Meeting Minutes March 31, 2010
Members Attendance:**

Present: Linda Geyer (LG), Eric Lantz (EL), Ed Smith (ES), Ken Times (KT), Rich Lemoine (RL)

Absent: Jim Miller (JM), Guy Denomee (GD), Mark Rohrbaugh (MR), Warren Allgrove (WA)

Meeting Location: Town Hall, Community Room

Chairperson, Linda Geyer, called the 31 March 2010 meeting of the Community Preservation Committee (CPC) to order at 7:25 PM.

Agenda Item 1 – Meeting minutes

1. Tabled until next meeting.

Agenda Item 2 – Shur-Fine – demolition

1. (RL) – The demolition should be completed in one week. The barn has been shored up from the inside so that it will not collapse.

Agenda Item 3 – Plans for Town Center Church

1. (RL) – We may be able to pay for painting the church. We are working on this. (LG) – The church is rotting away. (RL) – The buildings on the other side of the bridge should be demolished by the state.

Agenda Item 4 – Town Center

1. (RL) – The Master Plan calls for creating an identity, including a fence consisting of granite and wood. I would like to see funding for this along with signage for the project. The approximate cost is \$25,000.
2. (RL) - We need to take a serious look at the efforts from the town center market analysis. We would like to solicit bids to take the town center and develop a master RFP or break off phases for development as needed. We require a document ready to go for this development in order to attract private bidders. The approximate cost is \$25,000.
3. **VOTE-Motion to approve \$25,000 for a fence and signage for the town center as reflected on the town center master plan. KT, 2nd ES All in favor.**
4. **VOTE-Motion to approve \$25,000 for consultant services to create a document and specifications for an RFP for improvements and for bid solicitation to renovate and construct the areas identified in the Town Center Master Plan. KT – 2nd ES All in favor.**

Agenda Item 5 – Finance

(LG) – There is a capacity plan that will be looked at by regulators prior to bonding of any CPC funds. We had looked at bonding the old town hall renovations and restoration. In meeting with the regulators today, we have a lot of obligations for previous expenses. In the coming year, we have enough money to pay off our current debts by a small margin.

Agenda Item 6 – Old Town Hall

(RL) – In order to move forward we need a more specific engineering plan. The Historic Commission does not want to spend the money without a guarantee for the financing for the renovation.

VOTE- Motion to put \$75,000 forward from the CPC Historical funds to complete the engineering plans, specifications and design documents required for RFP and bid solicitation for the renovation and restoration of the Old Town Hall. KT 2ndES. KT,ES,LG,RL in favor. EL opposed.

Agenda Item 7 – Athletic Fields

1. (LG) We need to come up with a financial plan for paying for the fields. We may hold another meeting in the near future after further consultation about bonding issues. In the meantime I would like a motion for funding for presentation at Town Meeting.
2. **VOTE-Motion to bond the athletic fields for \$250,000 not to exceed five years from Open Space CPC funds. RL 2nd ES. All in favor.**

Motion to adjourn by (KT), 2nd (ES) 8:50 PM. Voice vote: passed unanimously.

The next scheduled meeting of the CPC is for April 28th at 7:00pm at the Town Hall.